

Oconee Co. Library Board - Jan. 21, 1991

Presiding - Sharon Johnson

Attending - Sharon Johnson, John Mitchell,  
Kathy Arnes, Connie Wynn, Faye Grayson,  
Wilson White, Caroline McElroy, Wayne Turnbull  
Billie Brown, Virginia Wells. Carine Stiving

New officers present, Carine Stiving, Wilson White

Not present Ellen Purvis, Ava Arps, <sup>Bill</sup> Paul Ferris

Sharon welcomed the new members but  
the new members were not present.

The minutes of the last meeting were read  
and approved.

Treas. report read and approved.

Virginia Wells ~~said~~ she had received a 1099 from  
the bank. A discussion was held on the  
disposition of the 1099. Since all library accounts  
are tax free, this form will be filed with the  
books.

Kathy Arnes reported - The Regional meeting  
will be held Jan. 31 at 3:30. We need 3  
members to attend this important meeting.  
Automation will be discussed since Oconee  
Co. Library may be in line for this.

A workshop entitled "Legislative Advocacy -  
The Nuts and Bolts" will be held on Jan. 29.  
The Oconee Co. Manager is asking for a

Budget in February. The new Planning Committee held its first meeting to start work on a long range plan.

There has been a request from Lisa Joiner of Joiner & Barner accountants, to put a book in our library in honor of the new governor, Zell Miller. After a discussion, Wayne Turnbull suggested the book be regarding the environment since Mr. Miller is very concerned about that subject. Caroline McChoy moved that we put a plate in a book in his honor with a record by Julian Mitchell. Motion passed.

Those people who will be attending the Ga. Library Legislative meeting in Atlanta will be Sharon Johnson, Wilson White, Connie Wynn, Paul Ferris, Corinne Stiving and Billie Brown. Billie reported on the Baggett Library. Some of the repair work has been done. The carpet needs to be replaced which will cost from \$400-\$600. We'll try to get that in the new budget. The sign money was returned so that gave us \$375 extra. The county's new maintenance man completed all the problems the Grand Jury said needed to be done. There will be two handicap ramps built. The theme of the summer reading program will be <sup>Reading</sup> titled Safari.

Wayne Turnbull said we needed to work on the budget by Feb. A <sup>budget</sup> meeting will be held Feb 5, 1991 at 4:30. Officers need to be present.

Bridget { Two part time people resigned Dec 15. Out of 33 applicants, the new people are Jane McDonald and Janet Murphy.

Most of the maintenance problems have been corrected. Electricity problems will get done. Wayne contacted Classin Nursery to get land scaping finished. The trees that were ordered should be here by 1st of Feb. The High School East place will plant the trees.

The new Christmas tree cost \$4.70. The Xmas tree was decorated with new decorations by Diane & Corinne. Ellen Purnis did a nice job on the float for the Xmas parade.

Sharon asked Caroline McElroy to chair the Personnel committee, a replacement for Diane Wiley will be appointed on this committee.

Virginia Wells will have to be replaced on the Regional Board. Sharon asked for a volunteer but none volunteered, so she will ask someone to do it. Sharon also said she would check with Mr. Ferris to see if he would serve on the Landscape Comm.

New business - Kathy Amer said  
the Washington Library has 50 ~~of the~~  
chain available <sup>at 12.50 each</sup> and wanted her to get  
them if we'd like them

Wayne asked Kathy to let him know  
how the fines & fees are being distributed.  
She will send Wayne a copy of the quarterly report.  
<sup>she said</sup> all monies will eventually go thru the  
regional acct.

meeting adj

A called meeting was held on Mar 28 due to the fact the budget had to be approved in time to present it to the Commissioners on Mar 29.

Present were Kathy Ames, Wayne Turnbull, Ellen Purvis, Wilson White, Bill Ferris, Faye Grayson, Connie Wynn, Corinne Stiving, Billie Brown.

Ellen Purvis presided in the absence of Sharon Johnson.

Kathy read over the figures on the handouts so we could see the figures. The meeting was open for any questions. Questions were asked about some of the figures which were explained by Billie, Wayne & Kathy. Kathy explained that any leftover money in categories can be carried over to the following year. The county will let us shift some funds around.

Billie reported she was almost on budget this year, however she plans her work to this end.

Kathy explained how we have to pay fringe benefits on some ineligible employees due to the way the state schedule is set up. She has started the process of trying to get the system changed by contacts with our representatives.

We are looking at a 9.8% increase in our budget with most of the increases in salaries. There are two new part time positions because the library will be open more hours to better serve the community.

After discussion, Wayne moved to ask the city of Bogart for \$800.00, the City of Watkinsville for \$3500.00, the Board of Education \$15000.00, and the county \$7,253, making a total of \$106,553 on the Athens Regional Allotment. This was seconded by Bill Ferries. The motion was passed.

The county wants the Capital Equipment Budget separate so the Capital Equipment Budget was discussed. Kathy explained about the automation system that is in the planning stages and we will be a part of the automation system. The county is aware of this fact of future automation. The capital equipment budget figure is \$78,183. Bill Ferries made a motion to accept the Capital Equipment Budget, which was seconded by Connie Wynn. After more discussion, this was passed.

On Apr 8 at 8:15 we present our budget to the commissioners to defend our position and request

Meeting was adjourned



Oconee Co. Library Board

Apr 15, 1991

Presiding - Sharon Johnson

Attending - Ellen Purvis, Ana Arg, Claire Amwater,  
Wilson White, Billie Brown, Caroline McElroy,  
Bill Ferris, Connie Wynn, Faye Grapen, Corinne Stiving

The minutes were read and approved.

Treasurer's report read and approved (copy attached.)

Claire reported in Kathy's absence. Kathy will possibly call a meeting on the long range plan.

City of Bogart approved the \$800. budget request.

Billie gave her report on activities. Copies of her accounts were distributed. She mentioned that the copier money is Board money, and not turned in to regional account because the Board bought the copier several years ago. She said the Oconee Co High School FFA planted 50 trees. Lots of groups continue to use the conference room. There were 66 new families joining the library. She also reported that when the Commissioners were informed of the automation for library services were coming in line, they were very receptive to the program. <sup>Automation will be in effect by Feb. 1992</sup>

The Personnel Committee chaired by Caroline McElroy gave report. Bill Ferris was appointed to the committee to replace Diane Wiley

Landscape Committee - Faye reported the Garden Club wants a tree for Oconee

County. They suggest a Red bud tree and they want to plant one on the library grounds if suitable to the Board. The Board approved this.

It was stated that our Christmas tree died.

Faye will check with the nursery to see about a replacement if possible.

Wilson brought up the fact sometime ago the Board had set up \$410 for a bicycle racks. He stated the Ag Engineering students at the University will build one for their student project this quarter for the cost of the materials if the Board approved. The Board approved.

Next meeting July 15

Meeting adjourned.

Corinne Shively



July 15, 1991

The quarterly meeting of the Pioneer  
Co Library Board was called to order.

Present were S. Johnson, E. Purvis, H. Ames,  
A. Arp, C. Wynn, C. Amwater, B. Brown,  
W. White, C. McElroy, B. Ferrie, M. Rice,  
C. Stiving, J. Grayson.

Minutes were read and approved,  
Treas. report read and approved. Wilson  
brought up the fact that the building fund account  
was being classified as a dormant account. He  
considered if this account should be closed  
and monies put in regular account. After  
discussing this, it was decided to leave it as  
it was since some of the money was for  
landscaping and the landscaping project was  
not completed.

Kathy Ames reported there would be possible  
cutbacks in services due to finances. She would  
like for as many members as possible to  
plan on attending the Public Library Assn  
meeting in 1993. This meeting has a lot  
of information and interesting exhibits.  
She reported our County Commissioners voted  
to proceed with the library automation  
plan. Due to the automation changes, she  
suggested a town meeting be called to

discuss future plans for the Bogart Library. Sharon asked Caroline to check into possibilities of when a meeting could be scheduled. This will be discussed further at ~~the~~ a future date. Meeting will have to be coordinated with Bogart City Council and public notified.

The long range plan was discussed. A motion to accept this plan was made by Ellen, seconded by Mildred. Motion passed. Clare reported the summer reading program is going well. ~~with~~ Two professional story tellers and puppet shows are being included.

Billie reported 66 new families were signed up in June. There have been 900-1000 kids reading in summer program. The 4-H clubs will be doing the <sup>st. Hubert</sup> cases in the library this fall.

*committee reports*

Caroline - no new personnel changes

Wayne - not present

Ellen - no report needed

Faye reported she talked with Cofers about the Christmas tree that died. They will replace the tree. She wanted to know where to plant the Red bud tree from the Garden Club. She will get in touch with Wayne and they can

decide where to plant it.

It was decided to send a thank you note to the A.T. M. Club, Ag. Engineering Dept, Univ. of Ga. for the bicycle rack they built for the library. We appreciate it and it saved us quite a bit of money.

The Cystic Fibrosis Assn. requested the library to hold a readathon as a fund raiser for the Assn. Kathy said the regional board does not recommend any fund raisers except for the library.

Kathy also stated at a recent meeting she had attended, Miles Shreffler had used our library on a printed handout she had at an exhibit. She also said she had talked to him about enlarging our reference room in the future. She suggested we need to start thinking about the project

Oct 2, 1991

Presiding - Sharon Johnson

Present - Kathy Ames, Mary Ann Driner, Joyce Grayson, Wilson White, Ellen Purvis, Caroline McElroy, Annap, Connie Wynn, Mildred Rice, Belkie Brown, Carinne Stining, Wayne Turnbull

The minutes were read and approved.

Treasurer's report read and approved.

Kathy Ames explained about the computer and data protection policy (copies attached). This policy has been approved by the Regional Board.

There will be drastic cutbacks in funds in the future. Instead of the \$64 per capita funding, it will be \$354 per capita. There will be a savings of approximately \$2000, now that the state will not require payment of health insurance on employees who work less than 20 hours per week. These employees were not eligible for health insurance however, in the past, this money was deducted from their salary. The book fund has been decreased by 31%. Our local supplement for books is \$6000.<sup>00</sup> She introduced Mary Ann Driner replacing Clare Anwater as Branch Extension Co-ordinator.

Kathy then introduced Shelly Smith, who attended our meeting to explain about Project 2. E.A.D. This is a literacy-outreach program coordinating literacy-tutorial programs to be carried on by volunteers.

for local residents who are in need of special one on one reading instructions. The requirement of the Orance Co. Library will be to provide space for storage of materials and a place for the instructions. The program itself will be carried on by Project L.F.A.D. personnel and the volunteer tutors. They would like to have this program begin Jan, 1992. After discussing the program, a motion was made by Eva Arps and seconded by Wayne T. for this literacy action program to be approved. Motion was approved.

Caroline M. reported on the Bogart citizens meeting regarding the possibility of the Bogart Library being closed due to low circulation and finances. There is a lot of interest to keep the library open. Meetings have been held for fund raising. There will be a Halloween Carnival as a beginning and other fund raising will be carried on. Kathy mentioned that these fund raising committees need to work with the Library board. All finances must go through the regional ~~board~~ <sup>board</sup>. Kathy will give Caroline information on how to establish a legal Friends of the Library. Some of the items discussed was possibly changing hours the library is open, do we need a telephone at the

Library. The Library Board must approve some things before ~~they~~<sup>it</sup> can be done. Therefore a motion was made by Faye to approve the Halloween fund raiser and seconded by Mildred. Motion approved.

Wayne made a motion to give some flexibility in the change of hours to Mary Ann and Caroline to establish the hours starting in Jan., seconded by Connie. Motion was approved.

<sup>Wayne</sup>  
No report available on Budget.

Wayne reported maintenance in good shape - the leaks are supposed to be fixed.

Landscape - Faye reported the red bud tree donated by the Garden Club was planted.

The Norway Spruce being replaced by Cedars will be delivered Dec 2. Wendall Dawson approved some assistance in planting it.

Replacing members whose terms expire Dec 31 are ~~of~~ the following nominees.

Ron Young replacing Caroline McElroy  
Ceyanne Grayson replacing Faye Grayson  
Rosemary Stancil replacing Mildred Rice.

Letters will be sent to the County Commissioners for their approval of Ceyanne Grayson and Rosemary Stancil and to the City of Bogart for their approval of Ron Young. A motion was made by Ellen P. to accept these nominees seconded by Wayne. Motion approved.



Committee appointed -

Ana Arp, chairman of Christmas parade float with help from many board members  
Ellen Pinner Chairman of Christmas tree decorating committee with Caroline & Corinne assisting.

Kathy told of the conference on <sup>rural</sup> small libraries Nov 14-16. A motion was made by Wayne to approve travel expenses for 2 people to go to this conference, seconded by Ellen. Motion approved.

Meeting adjourned.